

STEP 1 Logon to TZ in one of the following ways:

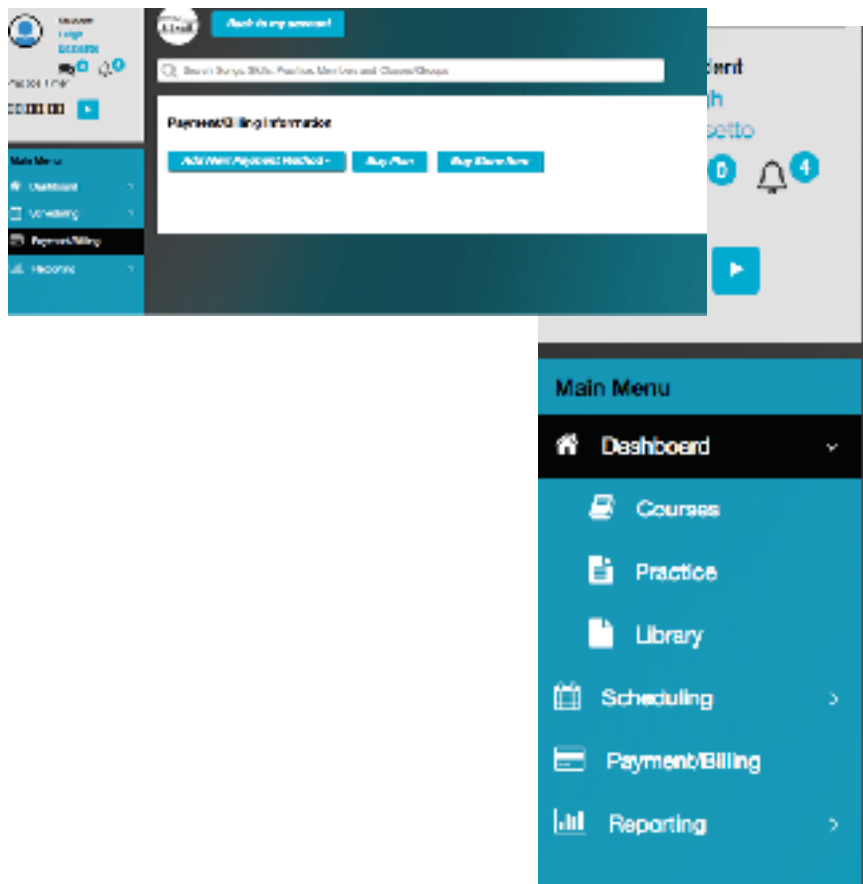
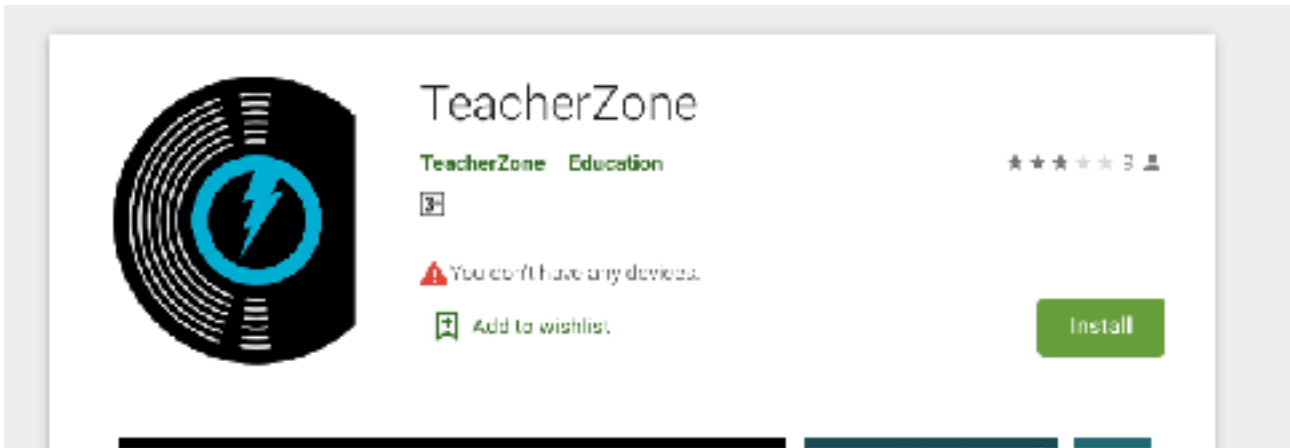
1. www.teacherzone.com

2. via the PROGRAM Link on the Wendy's Music Website top banner

3. Via the teacher zone free phone app

[Teacherzone phone app Apple version](#)

[Teacherzone phone app Android](#)



STEP 2 Click on Payment/
Billing

STEP 3 Click on “Add new Payment method” and the dropdown of “credit card should appear

DROPDOWN

STEP 4 Click on Credit card to open the info to complete your details

The image shows two screenshots of a web form titled "Payment/Billing Information".

The top screenshot shows the "Add New Payment Method" dropdown menu open, with "Credit Card" selected. The other options are "Buy Plan" and "Buy Store Item".

The bottom screenshot shows the form after clicking "Credit Card". It displays the following fields:

- Credit Card Information:**
 - Credit Card Number* (text input)
 - Expiration Date* (MM / YY) (dropdowns)
 - Name on Card* (text input)
 - Security Code (text input)
- Billing Address:** Same as home address
- Personal Information:**
 - Full Name* (text input)
 - Email* (text input)
 - Country* (dropdown, currently Australia)
 - City* (text input)
 - State* (dropdown, currently New South Wales)
 - Zip Code* (text input)
 - Address 1* (text input)
 - Address 2 (text input)